



Tempfix

solutions ltd

Driver Statement For Temporary Labour

1. Drivers **MUST** hold a valid copy of photocard driving licence and have held their licence for a minimum of 12 months.
2. Smoking is strictly **BANNED**. The driver is responsible for the vehicle allocated to them and should ensure that no smoking is allowed in the vehicle. This is strictly forbidden in line with current UK law.
3. Any defects or breakdown which occur whilst using a vehicle **MUST** be reported to Tempfix. The vehicles are all covered with 5 star AA cover. A replacement vehicle will be sourced by the hire company if the allocated vehicle is rendered useless.
4. Seat belts **MUST** be worn at all times.
5. Any accidents or incidents **MUST** be reported to Tempfix immediately.
6. Any accidents or incidents involving any third party all details **MUST** be recorded (i.e. names, registrations, photos etc.).
7. Whilst in control of any vehicle **NEVER** use any mobile device, this is strictly forbidden in line with current UK law.
8. All penalty charge notices **MUST** be reported immediately to Tempfix.
9. Any damage caused to vehicles due to misuse, neglect or failure to follow procedure **WILL** be chargeable to the driver. Please ensure that you drive with due care and attention at all times and that the vehicle is maintained properly whilst in your care.
10. Tempfix reserves the right to request photographs of the exterior and interior of the vehicle periodically at any time.
11. Tempfix will provide a contribution toward fuel to be used **ON SITE**. Drivers (and passengers) are responsible for fuel for travel to and from their home address. Fuel



should **NOT** be left to run to absolute minimum causing damage to the vehicle or resulting in operatives failing to arrive on assignment.

- 12.** In the event of illness of the driver or any other reason for absence, this must be reported as a matter of urgency so that Tempfix may make arrangements for the collection of the vehicle by a replacement operative.
- 13.** Tempfix reserves the right to use of the vehicle over the weekend. Should the vehicle be needed the driver should ensure that the vehicle is available for collection from their home address OR the vehicle should be returned to the registered office.
- 14.** Tempfix Solutions Limited will not accept any responsibility for damage caused by Operatives. Any charges brought by the hire company in respect of damage or neglect will be passed on to the driver in charge.

I, the undersigned have read and understood the statement above.

Signed Date